

LOADING YOUR CONTACTS TO SEND EMAIL

Choose “Ask for and enter donations” from the left menu.

The screenshot shows a left-hand menu with several options: "Record your fitness activity", "Make a donation", "Invite friends to join you", and "Ask for and enter donations". The "Ask for and enter donations" option is highlighted with a mouse cursor. Below the menu is a blue tip box that reads: "Did you know that the CROP Hunger Walk works great on your phone? You can do everything you can from a desktop plus load photos directly from your camera to your page and invite your friends using text or WhatsApp. [Click here to go mobile](#)". To the right is a message editor with a large text area, a toolbar with options like Bold, Italic, and Link, and a "Send" button. The message content reads: "The CROP Hunger Walk is more than just a yearly gathering or event for me. It is my chance to help families who are struggling with hunger and concerned about where they'll find their next meal. The Walk is my way of taking action, to make sure that one more person has enough to eat. I want to help as many people as I can and would love to have your help. Please support me by making a donation! The steps we take - and the funds we raise - support programs that provide meals in my community and long-lasting solutions to hunger around the world."

If you use Gmail, you can connect your account right here. That will make your Gmail contacts available using a quick search when you are sending a message.

You can enter a bulk contact list by opening the spreadsheet where you have them saved, copying the column with the email addresses, and then pasting them into the “Send to” box (4) on your message. Personalize the subject (5) and message content (6). The system will automatically include a link to your fundraising page. Then click the “Send Email” button (7).

The screenshot shows a dialog box titled "Ask Your Friends to Donate" with a close button (X). It has three main sections: "Send To" with a text input field containing "Separate multiple email addresses with a comma or by hitting Enter" and a yellow callout circle with the number 4; "Subject" with a text input field containing "Please support the CROP Hunger Walk with a donation" and a yellow callout circle with the number 5; and "Message" with a text area containing "Hi friends, I'm asking you to support my efforts in the CROP Hunger Walk to help CWS with a donation. I'm raising money for this cause because it's important to me, and I hope that you feel the same way. You can make your donation at <https://events.crophungerwalk.org/2021/demo-walker-c/donate> and help me reach my goal! Thanks in advance for your support!" and a yellow callout circle with the number 6. At the bottom, there are "Cancel" and "Send Email" buttons, with the "Send Email" button highlighted in green and a yellow callout circle with the number 7.

Quick tip: Once you send a message, you'll see a list of those contacts. It's easy to resend a message to them if you haven't heard back after some time. If the person has donated, you can go to the Thank Your Donors tab. Find the person in the list, click the green envelope icon, customize your message and share your appreciation.